



Cross and Craig Associates Limited - Practice Competency Statement

Our practice was established in 1981 and has operated continuously in Dorridge since that date. Our accounts are listed with Companies House from 1998 when we became a limited company (ref. 03551862).

Our practice is an RIBA Chartered Practice, which means we are obligated to meet RIBA's Code of Professional Conduct and that all our team members operate under the supervision of a chartered architect. Our Director Vicki Potter has been chartered since 2003 and has been with Cross and Craig since 2008.

Our architects are all members of the Architects Registration Board (ARB) who require us to undertake a programme of ongoing learning and professional development to maintain our registration. The ARB requires that all registered architects demonstrate an understanding of ethics and professionalism, sustainable design principles, environmental and building physics and construction technology, as these relate to environmental sustainability and fire/life safety. Our continuing registration demonstrates that our architects are meeting ARB's standards.

In addition, all our senior staff members are either members of the Royal Institute of British Architects (RIBA) or Chartered Institute of Architectural Technicians (CIAT). With this we are all obligated to carry out continued professional development (CPD) every year and log this with our regulating body to maintain our membership. All our design team are encouraged and supported in maintaining their ongoing learning, and CPD events are regularly held in the office for staff members.

The design office is open plan and our Director operates an environment that encourages sharing of information and experience, where staff can discuss their projects and learn from each other.

Any trainees within the team are mentored and supervised by one of the chartered staff members. The consultants we work with have many years of relevant experience and are always supported by the chartered members of the team.

Our staff details are available on our website.

At Cross and Craig, our expertise is domestic and small-scale commercial projects, and this has been our focus for all of our history. We have worked on well over 6000 projects in this time. Our website and social media accounts have a wealth of examples of previous work and further examples can be provided on request. Our website also has testimonials and we are happy to provide you contact details of previous clients for you to speak to. All our work comes through referral, as we do not actively advertise.

We are experienced in all stages of residential and small-commercial projects, from feasibility assessments through to contract administration on site. We will not work on large scale commercial projects or Higher Risk Buildings. We will advise on bringing other consultants or specialist contractors to the design team where required to design any specialist elements where we do not have the required expertise, such as tanking.

In 2023, we were awarded the LABC Building Excellence Award for the Best Residential and Small Commercial Designer in the West Midlands. This is judged by the national Building Control body on our service, processes, ability to deliver a project, communication with the whole of the project team and our ability to come up with innovative solutions to issues that arise on projects.

We carry Professional Indemnity Insurance of £2million, and a copy can be provided on request.

Last revised 18th May 2024